

## NATSIFACP Support Project

# Workshop – Transition to the New Aged Care Quality Standards

As you will be aware, new national Aged Care Quality Standards (Quality Standards) have been developed and apply to all providers of aged care funded by the Commonwealth Government from 1 July 2019. This includes providers of services funded through the National Aboriginal & Torres Strait Islander Flexible Aged Care Program (NATSIFACP).

The Commonwealth Government (Department of Health) has engaged our business, Keogh Bay People (Keogh Bay), to support your organisation in successfully completing the transition to the new Quality Standards. Further details of the NATSIFACP Support project can be found at [www.NATSIFACPsupportproject.com.au](http://www.NATSIFACPsupportproject.com.au).

**Keogh Bay will be conducting a series of workshops across Australia in October 2019 aimed at supporting NATSIFACP service providers to meet the new Aged Care Quality Standards (the Standards) outlined in the Single Quality Framework.**

Your organisation is entitled to send up to three employees to attend the workshop located closest to your main place of business or the most convenient location given transport links.

Workshop attendees will be reimbursed for reasonable travel expenses listed below in accordance to ATO TD 2019/11. All claims are required to be substantiated by formal tax invoices/ receipts. Further details are provided below.

### **Alice Springs Workshops**

Keogh Bay will be facilitating two workshops in Alice Springs on 8-9 October and then on 5/6 November 2019. Details of these workshop are as follows:

#### **Workshop #1**

**Date: 8<sup>th</sup> October 2019 – 9<sup>th</sup> October 2019**

**Venue: DoubleTree by Hilton Alice Springs**

**Address: 82 Barrett Drive, Alice Springs NT 0870**

\*\* Please confirm the names and roles of staff attending by emailing us at [NATSIFACPsupport@keoghbay.com.au](mailto:NATSIFACPsupport@keoghbay.com.au) by *Tuesday 24 September 2019*.

Additional information re accommodation is below and other expenses is below.

## **Accommodation:**

Option 1: DoubleTree by Hilton Alice Springs

Reservation details:

Web link: <https://doubletree3.hilton.com/en/hotels/northern-territory/doubletree-by-hilton-hotel-alice-springs-AS>

**Please use the Group Code below when booking accommodation.**

Group Name: Keogh Bay Conference

Group Code: GKEBA

Reservation Number: 08 8950 8022

Reservation Email: [DoubleTreeAliceSprings.Reservations@Hilton.com](mailto:DoubleTreeAliceSprings.Reservations@Hilton.com)

Option 2: Any accommodation of your choice up to \$150 per night (as per ATO TD 2019/11).

## **Workshop #2**

**Date:** 5<sup>th</sup> November – 6<sup>th</sup> November 2019

**Time:** 08:00 – 17:00 for both days

**Venue:** Alice Springs Convention Centre

**Address:** 93 Barrett Drive, Alice Springs NT 0870

Each workshop will be limited to 25 participants and will be filled on a 'first come first served' basis. \*\* Please confirm the names and roles of staff attending by emailing us at [NATSIFACPsupport@keoghbay.com.au](mailto:NATSIFACPsupport@keoghbay.com.au) by 25<sup>th</sup> October 2019.

Additional information re accommodation is below and other expenses is below.

## **Accommodation:**

Option 1: Crowne Plaza Alice Springs Lasseters

Participants will need to call the Crowne Plaza Alice Springs Lasseters on 08 8950-7765 or email [reservations@crowneplazaalicesprings.com.au](mailto:reservations@crowneplazaalicesprings.com.au) quote **Bay** in order to access the special room price linked to the workshop booking.

Option 2: Any accommodation of your choice up to \$150 per night (as per ATO TD 2019/11).

## ***Reimbursement for Other Expenditure***

### **Meals Expenses:**

Breakfast	\$30.60
Lunch	\$43.35
Dinner	\$60.65

NB: Expenditure related to alcohol will not be reimbursed.

**Travel Expenses:**

- Economy class airfare (most direct route)
- Car rental
- Fuel cost
- Mileage at 68c/ km if private vehicle is used
- Taxi fares directly related to attendance at the Workshop.

All claims should be made via a formal invoice. Invoicing details as follows:

To: Keogh Bay People Pty Ltd

Attn: Office Manager

Project: NATSIFACP Alice Springs Workshop 1 or NATSIFACP Alice Springs Workshop 2

*Name of organisation*

*Name of Attendees*

*Itemised claim details*

The invoice and supporting receipts are to be emailed to: [NATSIFACPsupport@keoghbay.com.au](mailto:NATSIFACPsupport@keoghbay.com.au)

Should you require further information, please contact us on 1300 318 482 or [christine.tiong@keoghbay.com.au](mailto:christine.tiong@keoghbay.com.au)